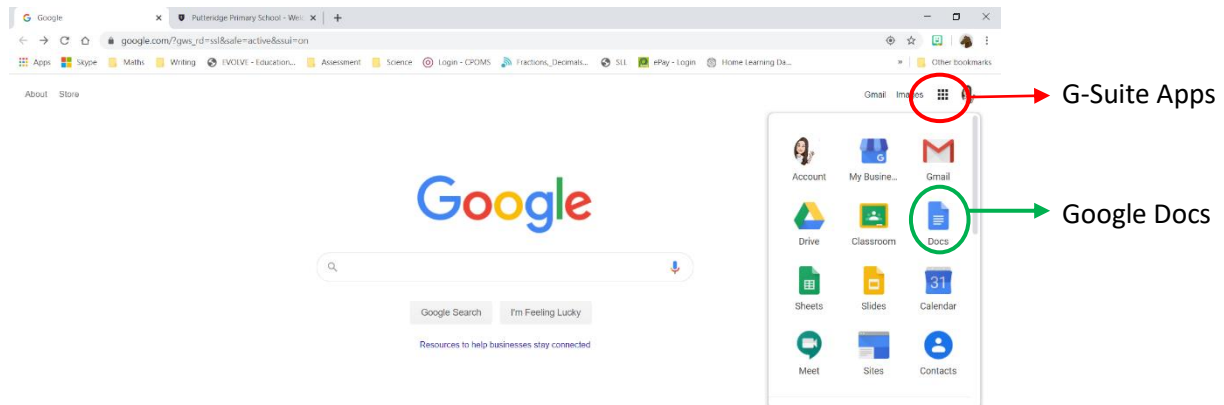


Parent Guide – Google Docs

1. Please check that the Google Docs app is enabled on your tablet or laptop. To do this, go to the G-Suite on the Google homepage and select the Google Docs icon, then follow the onscreen instructions.



2. Once you have the app, any Google Docs in your child's task folder should open with no problem. Children should be able to type their ideas/answers straight on to this document. In some cases, teachers have copied activities from a Word document or PDF. If this is the case you will not be able to edit the actual sheet but if you scroll to the bottom, under the image you should be able to type as you would in Word. In this case, please reference the question / task you are completing before typing your response e.g. in this example from Y4 the activity is copied from a PDF so cannot be directly edited. However, the answers can be typed underneath:

Missing Prepositions

The sentences below are all missing a preposition. Choose a preposition from the box below to complete each sentence so it makes sense.

on	in	honour	of	inside	at	Due to
under	across	In	summer	before	through	

1. "Dinner's ready!" said dad as he placed the pizza _____ the table.
2. Daniel always goes to breakfast club _____ school starts.
3. You have a doctor's appointment _____ 4 o'clock.
4. _____ the horrible weather, the BBQ was cancelled.
5. _____, we went on holiday to Greece.
6. Lucy hid _____ the wardrobe when they played hide and seek.
7. Ben finally found his missing toy; it was _____ his bed the whole time.
8. They held a party _____ the Queen's Jubilee.
9. Courtney had to squeeze _____ the crowd of people to get to her friends.
10. Micheala, my best friend, lives in a house _____ the road from mine.

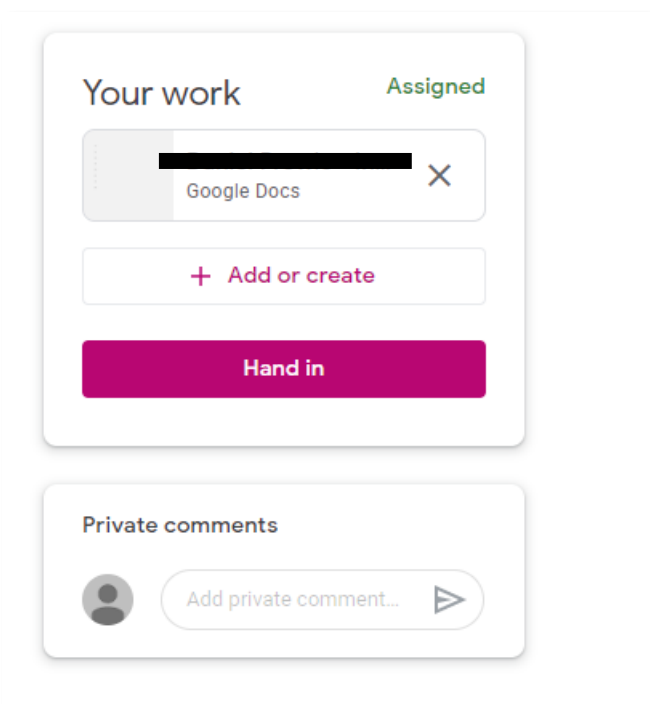
1. On
2. Before
3. At
4. Because

Numbered answers

3. When the task is finished, click 'Share' at the top right of the screen.



4. Close the document. You will be taken back to the 'Assignment' Screen with a box similar to that below:



On that screen, click 'Hand in' and the work will be submitted to the class teacher. You can also add a private comment relating to the task or attach other files such as photos using the +Add or create button.